



Australian Government
Australian Skills Quality Authority

ASQA

Your reference number: 45579/

Dear Recipient

Notification of intention to cancel qualification(s) and/or statements of attainment issued to you by the former registered training organisation, Melbourne Training Centre Pty Ltd, trading as Studywise College 45579.

The Australian Skills Quality Authority (ASQA) is the National Vocational Education and Training (VET) Regulator.

As part of its regulatory activity, ASQA investigated the operations of Melbourne Training Centre Pty Ltd trading as Studywise College and found the organisation to be critically non-compliant with its registration obligations.

As a result of this finding, ASQA has cancelled the registration of Melbourne Training Centre. The effective date of Melbourne Training Centre's cancellation as a registered training organisation (RTO) was 23 July 2025. That cancellation means that Melbourne Training Centre is no longer an RTO and not permitted to provide nationally recognised vocational education and training.

During the relevant period **1 May 2023 to 23 July 2025**:

- Melbourne Training Centre **issued you one or more** qualifications and/or statements of attainment from its scope of registration, or
- you engaged with Melbourne Training Centre which resulted in the issue of **one or more** qualifications and/or statements of attainment during the relevant period, despite your certificate showing an issue date before 1 May 2023.

Melbourne Training Centre's records indicate you were issued affected qualification(s) and/or statement(s) of attainment during the relevant period (see Annexure A for Qualifications and Statements of Attainment).

A formal notice

This letter is formal written notice to you that ASQA

- (i) **intends to cancel**, under section 56(1)(a) of the *National Vocational Education and Training Regulator Act 2011* (the NVR Act) the above qualification(s) and/or statement(s) of attainment issued to you by Melbourne Training Centre for the reasons detailed below, and
- (ii) is providing you with an opportunity to respond before a final decision is made.

ASQA examined evidence relating to Melbourne Training Centre's operations and found that throughout the relevant period, during which you undertook assessment and/or training, Melbourne Training Centre **did not**:

- a) implement practices that ensured a sufficient amount of training was provided to enable each student to meet the requirements for each unit of competency in which they were enrolled;
- b) demonstrate that it had access to appropriately qualified trainers and assessors to deliver and assess the training products prior to issuing qualifications or statements of attainment;
- c) demonstrate that it had appropriate assessment tools, systems and supporting resources in place to support compliant training, assessment and RPL processes,
- d) implement an assessment system, including for Recognition of Prior Learning (RPL), that ensured assessment complied with the requirements of the relevant training packages and the Principles of Assessment and Rules of Evidence,
- e) maintain effective oversight or control of third parties involved in student enrolment, training facilitation, assessment-related processes, placement arrangements, or processes leading to the issuing of qualifications and statements of attainment.

Based on these findings, ASQA is satisfied on reasonable grounds that Melbourne Training Centre did not provide or arrange for another person to provide all or part of the assessment necessary for you to achieve the learning outcomes or competencies required for the qualification(s) and/or statement(s) of attainment to be issued to you.

ASQA is notifying you that it intends to cancel your qualification(s) and/or statement(s) of attainment.

What you need to do next

ASQA invites you to provide a written response to this notice. Your response should include reference to and copies of any supporting documentation and relevant information that demonstrates Melbourne Training Centre provided you with training and assessment necessary for the qualification(s) and/or statement(s) of attainment Melbourne Training Centre issued to you.

If you have already supplied information to ASQA

On 20 January 2026, ASQA sought information from former students of Melbourne Training Centre about the training and/or assessment Melbourne Training Centre provided before issuing their qualification(s) and/or statement(s) of attainment.

If you responded to this request, **you should still respond to this notice**. You may provide further documentation and relevant information supporting any training and/or assessment Melbourne Training Centre provided to you.

ASQA will consider:

- any information you have already provided as part of your previous submission, and

any additional information and evidence you submit in response to this notice.

Should you choose to provide a written response, it must be received by ASQA no later than **11:59 PM (AEST) on 7 May 2026**. Please go to the [ASQA Portal](#) and select an option on the **Respond to a Notice of Intent** tile. Use your unique reference number as noted at the top of this letter when submitting your response and any supporting documentation and relevant information. Further information about relevant evidence can be found on ASQA's [website](#).

ASQA will consider your response including the supporting documentation and relevant information you provide, when deciding whether or not to proceed with the cancellation of your qualification(s) and/or statement(s) of attainment.

If you do not respond by the time specified above, ASQA may, without further reference or notice to you, cancel your qualification(s) and/or statement(s) of attainment.

Should ASQA cancel your qualification(s) and/or statement(s) of attainment, you will be advised of that decision and be required to return your certificate(s) to ASQA.

Further information

- Phone: 1300 701 801 or for calls outside of Australia +61 3 8613 3910 between 9am to 5pm (Australian local time) Monday-Friday
- Website: <https://www.asqa.gov.au/for-students/qualification-integrity-regulatory-action/cancelling-of-qualifications-Melbourne-Training-Centre-45579>

Yours sincerely,



Gregory Simmons
Acting Executive Director – Integrity & Compliance
23 April 2026

Annexure A

Qualifications – response required by 11:59 PM (AEST) on 7 May 2026

Code	Title
CHC33015	Certificate III in Individual Support
CHC33021	Certificate III in Individual Support
CHC52021	Diploma of Community Services
CHC43121	Certificate IV in Disability Support

Units of competency on statements of attainment – response required by 11:59 PM (AEST) on 7 May 2026

Unit Code	Unit Name
BSBMED301	Interpret and apply medical terminology appropriately
BSBWOR301	Organise personal work priorities and development
CHCADV002	Provide advocacy and representation services
CHCAGE001	Facilitate the empowerment of older people
CHCAGE005	Provide support to people living with dementia
CHCAGE011	Provide support to people living with dementia
CHCAOD001	Work in an alcohol and other drugs context
CHCAOD004	Assess needs of clients with alcohol and other drugs issues

CHCAOD009	Develop and review individual alcohol and other drugs treatment plans
CHCCCS003	Increase the safety of individuals at risk of suicide
CHCCCS004	Assess co-existing needs
CHCCCS009	Facilitate responsible behaviour
CHCCCS011	Meet personal support needs
CHCCCS015	Provide individualised support
CHCCCS017	Provide loss and grief support
CHCCCS019	Recognise and respond to crisis situations
CHCCCS023	Support independence and wellbeing
CHCCCS025	Support relationships with carers and families
CHCCCS036	Support relationships with carer and family
CHCCCS038	Facilitate the empowerment of people receiving support
CHCCOM002	Use communication to build relationships
CHCCOM003	Develop workplace communication strategies
CHCCOM005	Communicate and work in health or community services
CHCCSM013	Facilitate and review case management
CHCCSM016	Undertake advanced assessments
CHCDEV004	Confirm developmental status
CHCDEV006	Analyse information for service planning and delivery
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCDIS001	Contribute to ongoing skills development using a strengths-based approach
CHCDIS002	Follow established person-centred behaviour supports
CHCDIS003	Support community participation and social inclusion
CHCDIS007	Facilitate the empowerment of people with disability
CHCDIS019	Provide person-centred services to people with disability with complex needs
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCDIV003	Manage and promote diversity
CHCFAM003	Support people to improve relationships
CHCFAM004	Facilitate changeovers
CHCFAM005	Facilitate and monitor contact
CHCFAM006	Assist families to self-manage contact
CHCGRP002	Plan and conduct group activities
CHCHCS001	Provide home and community support services
CHCLEG001	Work legally and ethically
CHCMGT005	Facilitate workplace debriefing and support processes
CHCMHS001	Work with people with mental health issues
CHCMHS007	Work effectively in trauma informed care
CHCPOL003	Research and apply evidence to practice
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRT009	Provide primary residential care
CHCPRT025	Identify and report children and young people at risk
CHCPRT026	Support the rights and safety of children and young people

CHCPRT033	Provide support to children and youth in out-of-home care
CHCPRT034	Work with children and young people with complex trauma and attachment issues and needs
CHCYTH013	Engage respectfully with young people
CHCYTH016	Respond to critical situations
CHCYTH022	Provide services for the needs and circumstances of young people
HLTAAP001	Recognise healthy body systems
HLTAID001	Provide cardiopulmonary resuscitation
HLTAID011	Provide First Aid
HLTFSE001	Follow basic food safety practices
HLTHPS006	Assist clients with medication
HLTHPS007	Administer and monitor medications
HLTINF001	Comply with infection prevention and control policies and procedures
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS002	Follow safe work practices for direct client care
HLTWHS003	Maintain work health and safety
MEM11011	Undertake manual handling