



Your reference number: 41502/

Dear Recipient,

Notification of decision to cancel a qualification issued to you by the former registered training organisation Harbour City College (legal name Harbour City College Pty Ltd) (RTO ID 41502).

By notice dated 23 July 2025 the Australian Skills Quality Authority (ASQA) advised you of its intention, under section 56(1)(a) and (d) of the *National Vocational Education and Training Regulator Act 2011* (the NVR Act), to cancel the qualification(s) and/or statement(s) of attainment issued to you by the former registered training organisation Harbour City College.

That notice also invited you to provide ASQA a written response to the notice within 28 days, no later than 7:00 PM (AEST) on Wednesday 20 August 2025.

Decision

I have made a decision to cancel your qualification(s) and/or statement(s) of attainment (see Annexure A for Qualifications and Statements of Attainment). This decision is made in accordance with section 58(1) of the NVR Act.

Reason for the decision

ASQA provided you with notice on 23 July 2025 that it had cancelled the registration of Harbour City College. ASQA found that Harbour City College did not provide the training and/or assessment necessary to ensure you had achieved the learning outcomes or competencies required prior to issuing qualification(s) and/or statement(s) of attainment to you.

ASQA found that throughout the relevant period 30 May 2023 to 1 July 2025, during which you were enrolled, undertook assessment and/or training, or were recorded as being awarded your qualification, Harbour City College **did not**:

- a) have an assessment system that ensured assessment including Recognition of Prior Learning (RPL) met the training package requirements, principles of assessment, or the rules of evidence,
- b) conduct adequate assessment against all training package requirements prior to issuing qualifications,
- c) have access to all the required resources to deliver training and assessment,

- d) have appropriately qualified personnel to deliver training and assessment, for the qualifications and listed above.

ASQA provided you with an opportunity to respond and submit supporting documentation that demonstrated you had engaged in training and/or assessment during the period 30 May 2023 to 1 July 2025.

As you did not provide a response to ASQA by 7:00 PM (AEST) on Wednesday 20 August 2025, and given the findings outlined above, ASQA is satisfied that Harbour City College **did not provide you** with the training and/or assessment necessary for you to achieve the qualification(s) and/or statement(s) of attainment issued to you. I have therefore decided to cancel the qualification(s) and/or statement(s) of attainment issued to you by Harbour City College.

Who made the decision?

This decision was made by me as the National VET Regulator.

When the decision takes effect

This decision takes effect at 12.01 AM (AEDT) on 23 November 2025.

Reviewable decision

This decision is a reviewable decision under section 199 of the NVR Act.

You may apply to the Administrative Review Tribunal (the ART) (formerly the Administrative Appeals Tribunal) for a review of the decision under section 203(2) of the NVR Act.

The ART is an independent review authority that has the power to affirm, vary or set aside ASQA's decisions.

An application to the ART for a review of the decision must be submitted within 28 days from the day you receive notification of ASQA's decision and will usually require the payment of an application fee. Your application to the ART must be submitted in writing using the ART forms available from the ART Registry in your capital city, or from the ART website:

<https://www.art.gov.au/>. Review applications may also be lodged at the Administrative Review Tribunal, GPO Box 9955 in your capital city. You may contact the ART directly by telephone at 1800 228 333.

Publication of the decision

In accordance with the requirements of section 216(1)(a)(vi) of the NVR Act, ASQA will publish this decision. However, ASQA will not include your personal details in the publication.

Important legal obligations

Section 58(2) of the NVR Act requires that you must return your qualification(s) and/or statement(s) of attainment to ASQA at the address shown below:

Attention: Qualification Cancellations
Australian Skills Quality Authority
GPO Box 9928
BRISBANE QLD 4001

If you received your certificates in a digital format from Harbour City College, you must return them to ASQA by email to: qualificationintegrity@asqa.gov.au.

The documents must be returned to ASQA within 30 days of the date of this notice. If you continue to use your qualification(s) and/or statement(s) of attainment ASQA may take further action and penalties may apply.

Yours sincerely,



Saxon Rice
National VET Regulator
23 October 2025



Statement of Reasons

Individual's details	
Individual's name	<i>Recipient</i>
Client ID	<i>Recipient ID</i>

Decision	
Decision made by	the National VET Regulator
Decision	Cancel, under section 58(1) of the National Vocational Education and Training Regulator Act 2011, the following VET Qualifications issued to you by Harbour City College RTO 41502 (see Annexure A for Qualifications and Statements of Attainment).

Reasons for decision
<ol style="list-style-type: none">1. This statement sets out the reasons for the decision ASQA has made, as detailed above.
Consideration
<ol style="list-style-type: none">2. Following a compliance investigation of Harbour City College operations, ASQA found that, during the relevant period, Harbour City College did not:<ol style="list-style-type: none">a) have an assessment system that ensured assessment including Recognition of Prior Learning (RPL) met the training package requirements, principles of assessment, or the rules of evidence,b) conduct adequate assessment against all training package requirements prior to issuing qualifications,c) have access to all the required resources to deliver training and assessment,

- d) have appropriately qualified personnel to deliver training and assessment, for the qualifications and listed above.
- 3. ASQA provided you with an opportunity to respond, in order to consider supporting documentation and relevant information you have that would indicate you have received training or assessment necessary to achieve the learning outcomes or competencies reflected in the qualification(s) and/or statement(s) of attainment issued to you by Harbour City College.
- 4. You did not provide a response to ASQA within the specified timeframe, and given the findings outlined above, ASQA is satisfied that Harbour City College did not provide you with the training and/or assessment necessary for you to achieve the qualification(s) and/or statement(s) of attainment issued to you.
- 5. Additionally, there is risk posed to industry and the community by a person possessing VET Qualifications for which they have not been assessed as having achieved the required learning outcomes and competencies.

Annexure A

Qualifications

Code	Title
FBP30521	Certificate III in Baking
FNS40217	Certificate IV in Accounting and Bookkeeping
FNS40222	Certificate IV in Accounting and Bookkeeping
FNS50217	Diploma of Accounting
ICT50220	Diploma of Information Technology
ICT60220	Advanced Diploma of Information Technology
SIT30821	Certificate III in Commercial Cookery
SIT40516	Certificate IV in Commercial Cookery
SIT40521	Certificate IV in Kitchen Management
SIT40721	Certificate IV in Patisserie
SIT50422	Diploma of Hospitality Management
SIT60322	Advanced Diploma of Hospitality Management

Statements of Attainment

Code	Title
BSBCMM411	Make presentations
BSBESB402	Establish legal and risk management requirements of new business ventures
BSBESB403	Plan finances for new business ventures
BSBESB406	Establish operational strategies and procedures for new business ventures
BSBHRM612	Contribute to the development of employee and industrial relations strategies
BSBMKG431	Assess marketing opportunities
BSBOPS502	Manage business operational plans
BSBOPS504	Manage business risk
BSBPMG537	Manage project procurement
BSBSUS211	Participate in sustainable work practices
BSBTEC301	Design and produce business documents
BSBTEC303	Create electronic presentations
BSBTEC404	Use digital technologies to collaborate in a work environment
BSBTWK501	Lead diversity and inclusion
CPPCLO3100	Maintain cleaning storage areas
FNSACC512	Prepare tax documentation for individuals
FNSACC601	Prepare and administer tax documentation for legal entities
FNSTPB503	Apply legal principles in contract and consumer law
FNSTPB504	Apply legal principles in corporations and trust law
FNSTPB505	Apply legal principles in property law

Code	Title
ICTDBS507	Integrate databases with websites
ICTICT435	Create technical documentation
ICTICT443	Work collaboratively in the ICT industry
ICTICT520	Confirm transition strategy for new systems
ICTICT529	Organise and lead agile projects
ICTSAD510	Manage risks when implementing new technologies
ICTWEB513	Build dynamic websites
ICTWEB514	Create dynamic web pages
ICTWEB518	Build a document using extensible markup language
ICTWEB519	Develop complex web page layouts
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SIRXOSM003	Use social media and online tools
SIRXOSM007	Manage risk to organisational reputation in an online setting
SITEEVT020	Source and use information on the events industry
SITEEVT023	Plan in-house events
SITEEVT026	Manage event production components
SITHCCC023	Use food preparation equipment
SITHCCC025	Prepare and present sandwiches
SITHCCC026	Package prepared foodstuffs
SITHCCC027	Prepare dishes using basic methods of cookery
SITHCCC028	Prepare appetisers and salads
SITHCCC029	Prepare stocks, sauces and soups
SITHCCC031	Prepare vegetarian and vegan dishes
SITHCCC034	Work effectively in a commercial kitchen
SITHCCC036	Prepare meat dishes
SITHCCC037	Prepare seafood dishes
SITHCCC038	Produce and serve food for buffets
SITHCCC039	Produce pates and terrines
SITHCCC040	Prepare and serve cheese
SITHCCC044	Prepare specialised food items
SITHFAB021	Provide responsible service of alcohol
SITHFAB023	Operate a bar
SITHFAB024	Prepare and serve non-alcoholic beverages
SITHFAB025	Prepare and serve espresso coffee
SITHFAB027	Serve food and beverage
SITHFAB030	Prepare and serve cocktails
SITHFAB034	Provide table service of food and beverage
SITHFAB036	Provide advice on food

Code	Title
SITHFAB038	Plan and monitor espresso coffee service
SITHIND005	Use hygienic practices for hospitality service
SITHIND006	Source and use information on the hospitality industry
SITHIND008	Work effectively in hospitality service
SITHKOP009	Clean kitchen premises and equipment
SITHKOP013	Plan cooking operations
SITHKOP015	Design and cost menus
SITHPAT011	Produce cakes
SITHPAT016	Produce desserts
SITXCCS010	Provide visitor information
SITXCCS012	Provide lost and found services
SITXCCS013	Provide club reception services
SITXCCS015	Enhance customer service experiences
SITXCOM007	Show social and cultural sensitivity
SITXCOM010	Manage conflict
SITXCRI003	Respond to a customer in crisis
SITXFSA005	Use hygienic practices for food safety
SITXFSA006	Participate in safe food handling practices
SITXFSA008	Develop and implement a food safety program
SITXHRM007	Coach others in job skills
SITXHRM008	Roster staff
SITXHRM010	Recruit, select and induct staff
SITXINV006	Receive, store and maintain stock
SITXINV007	Purchase goods
SITXWHS005	Participate in safe work practices
SITXWHS006	Identify hazards, assess and control safety risks
SITXWHS007	Implement and monitor work health and safety practices