



Your reference number: 88174/

Dear *Recipient*

Notification of decision to cancel a qualification issued to you by the former registered training organisation Contract Me Pty Ltd trading as LEARNING OPTIONS, RTO 88174

By notice dated 29 May 2025 the Australian Skills Quality Authority (ASQA) advised you of its intention, under section 56(1)(a) and (d) of the *National Vocational Education and Training Regulator Act 2011* (the NVR Act), to cancel the qualification(s) and/or statement(s) of attainment issued to you by the former registered training organisation Learning Options (Contract Me Pty Ltd) RTO 88174.

That notice also invited you to provide ASQA a written response to the notice within 28 days, no later than 7:00 PM (AEST) on Thursday, 26 June 2025.

Decision

I have made a decision to cancel your qualification(s) and/or statement(s) of attainment (see Annexure A for Qualifications and Statements of Attainment). This decision is made in accordance with section 58(1) of the NVR Act.

Reason for the decision

ASQA provided you with notice on 29 May 2025 that ASQA had cancelled the registration of Learning Options. ASQA found that Learning Options did not provide the training and/or assessment necessary to ensure you had achieved the learning outcomes or competencies required prior to issuing qualification(s) and/or statement(s) of attainment to you.

ASQA found that throughout the relevant period 1 September 2023 to 15 May 2025, during which you were enrolled, undertook training and/or assessment, or were recorded as being awarded your qualification, Learning Options **did not**:

- a) have an assessment system that ensured assessment including Recognition of Prior Learning (RPL) met the training package requirements, principles of assessment, or the rules of evidence,
- b) conduct adequate assessment against all training package requirements prior to issuing qualifications
- c) have access to all the required resources to deliver training and assessment,

- d) have appropriately qualified personnel to deliver training and assessment, for the qualifications and statements of attainment listed above (see annexure).

ASQA provided you with an opportunity to respond and submit supporting documentation that demonstrated you had engaged in training and/or assessment during the period 1 September 2023 to 15 May 2025.

As you did not provide a response to ASQA by 7:00 PM (AEST) on Thursday, 26 June 2025, and given the findings outlined above, ASQA is satisfied that Learning Options **did not provide you** with the training and/or assessment necessary for you to achieve the qualification(s) and/or statement(s) of attainment issued to you. I have therefore decided to cancel the qualification(s) and/or statement(s) of attainment issued to you by Learning Options.

Who made the decision?

This decision was made by me as the National VET Regulator.

When the decision takes effect

This decision takes effect at 12.01 AM (AEST) on 21 August 2025.

Reviewable decision

This decision is a reviewable decision under section 199 of the NVR Act.

You may apply to the Administrative Review Tribunal (the ART) (formerly the Administrative Appeals Tribunal) for a review of the decision under section 203(2) of the NVR Act.

The ART is an independent review authority that has the power to affirm, vary or set aside ASQA's decisions.

An application to the ART for a review of the decision must be submitted within 28 days from the day you receive notification of ASQA's decision and will usually require the payment of an application fee. Your application to the ART must be submitted in writing using the ART forms available from the ART Registry in your capital city, or from the ART website:

<https://www.art.gov.au/>. Review applications may also be lodged at the Administrative Review Tribunal, GPO Box 9955 in your capital city. You may contact the ART directly by telephone at 1800 228 333.

Publication of the decision

In accordance with the requirements of section 216(1)(a)(vi) of the NVR Act, ASQA will publish this decision. However, ASQA will not include your personal details in the publication.

Important legal obligations

Section 58(2) of the NVR Act requires that you must return your qualification(s) and statement(s) of attainment to ASQA at the address shown below:

Attention: Qualification Cancellations
Australian Skills Quality Authority
GPO Box 9928
BRISBANE QLD 4001

If you received your certificates in a digital format from Learning Options, you must return them to ASQA by email: qualificationintegrity@asqa.gov.au.

The documents must be returned to ASQA within 7 days of the date of this notice. If you continue to use your qualification(s) and/or statements of attainment(s) ASQA may take further action and penalties may apply.

Yours sincerely,



Saxon Rice
National VET Regulator
24 July 2025



Statement of Reasons

Individual's details	
Individual's name	<i>Recipient name</i>
Client ID	<i>Recipient ID</i>

Decision	
Decision made by	the National VET Regulator
Decision	Cancel, under section 58(1) of the National Vocational Education and Training Regulator Act 2011, the following VET Qualifications and/or Statements of Attainment issued to you by Learning Options (Contract Me Pty Ltd) RTO 88174 (see Annexure A for Qualifications and Statements of Attainment).

Reasons for decision
<ol style="list-style-type: none">1. This statement sets out the reasons for the decision ASQA has made, as detailed above.
Consideration
<ol style="list-style-type: none">2. Following a compliance investigation of Learning Option's operations, ASQA found that during the relevant period Learning Options did not:<ol style="list-style-type: none">a) have an assessment system that ensured assessment including Recognition of Prior Learning (RPL) met the training package requirements, principles of assessment, or the rules of evidence,b) conduct adequate assessment against all training package requirements prior to issuing qualifications,c) have access to all the required resources to deliver training and assessment,

- d) have appropriately qualified personnel to deliver training and assessment, for the qualifications and statements of attainment listed above (see annexure).
- 3. ASQA provided you with an opportunity to respond, in order to consider supporting documentation and relevant information you have that would indicate you have received training and/or assessment necessary to achieve the learning outcomes or competencies reflected in the qualification(s) and/or statement(s) of attainment issued to you by Learning Options.
- 4. You did not provide a response to ASQA within the specified timeframe, and given the findings outlined above, ASQA is satisfied that Learning Options did not provide you with the training and/or assessment necessary for you to achieve the qualification(s) and/or statement(s) of attainment issued to you.
- 5. Additionally, there is risk posed to industry and the community by a person possessing VET Qualifications or Statements of Attainment for which they have not been assessed as having achieved the required learning outcomes and competencies.

Annexure A

Qualifications

Code	Title
BSB40520	Certificate IV in Leadership and Management
BSB50420	Diploma of Leadership and Management
BSB50920	Diploma of Quality Auditing
BSB60420	Advanced Diploma of Leadership and Management
TAE40116	Certificate IV in Training and Assessment
TAE40122	Certificate IV in Training and Assessment
TAE50116	Diploma of Vocational Education and Training
TAE50216	Diploma of Training Design and Development

Statements of attainment

Code	Title
BSBCMM511	Communicate with influence
BSBCRT412	Articulate, present and debate ideas
BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBHRM415	Coordinate recruitment and onboarding
BSBHRM613	Contribute to the development of learning and development strategies
BSBHRM615	Contribute to the development of diversity and inclusion strategies
BSBLDR412	Communicate effectively as a workplace leader
BSBLDR414	Lead team effectiveness
BSBLDR522	Manage people performance
BSBOPS504	Manage business risk
BSBOPS505	Manage organisational customer service
BSBPEF402	Develop personal work priorities
BSBPEF501	Manage personal and professional development
BSBPMG430	Undertake project work
BSBSTR401	Promote innovation in team environments
BSBSTR402	Implement continuous improvement
BSBSTR501	Establish innovative work environments
BSBSTR502	Facilitate continuous improvement
BSBSUS411	Implement and monitor environmentally sustainable work practices
BSBSUS601	Lead corporate social responsibility
BSBTEC601	Review organisational digital strategy
BSBTWK503	Manage meetings
BSBWHS521	Ensure a safe workplace for a work area
TAEASS502	Design and develop assessment tools
TAEDES502	Design and develop learning resources
TAEDES505	Evaluate a training program
TAERES511	Apply research to training and assessment practice