



Your reference number: 40542/

Dear Recipient

**Notification of intention to cancel qualification(s) and/or statement(s) of attainment issued to you by the former registered training organisation,
Phytodermal Institute of Beauty Pty Ltd (Southern Academy) (RTO ID 40542).**

The Australian Skills Quality Authority (ASQA) is the National Vocational Education and Training (VET) Regulator.

As part of its regulatory activity, ASQA investigated the operations of Phytodermal Institute of Beauty Pty Ltd trading as Southern Academy and found the organisation to be critically non-compliant with its registration obligations.

As a result of this finding, ASQA has cancelled the registration of Southern Academy. The effective date of Southern Academy's cancellation as a registered training organisation (RTO) was 1 July 2025. That cancellation means that Southern Academy is no longer an RTO and not permitted to provide nationally recognised vocational education and training.

During the relevant period **1 January 2022 to 1 July 2025**, Southern Academy issued you **one or more** qualifications and/or statements of attainment from its scope of registration.

Southern Academy's records indicate you were issued qualification(s) and/or statement(s) of attainment during the relevant period (see Annexure A for Qualifications and Statements of Attainment).

A formal notice

This letter is formal written notice to you that ASQA:

- (i) **intends to cancel**, under section 56(1)(a) of the *National Vocational Education and Training Regulator Act 2011* (the NVR Act) the above qualification(s) and/or statement(s) of attainment issued to you by Southern Academy for the reasons detailed below, and
- (ii) is providing you with an opportunity to respond before a final decision is made.

ASQA examined evidence relating to Southern Academy's operations and found that throughout the relevant period, during which you undertook your assessment and/or training, Southern Academy **did not**:

- a) implement practices that enabled each student to meet the requirements for each unit of competency in which they were enrolled,
- b) implement an assessment system, including for Recognition of Prior Learning (RPL), that would ensure assessment complied with the requirements of the relevant training package,
- c) demonstrate access to the necessary resources, including qualified trainers and assessors, to deliver and assess the training products prior to issuing qualifications,

d) deliver training or assessment directly or maintain effective oversight of third parties who were responsible for student enrolment, documentation, training, and certificate issuance.

Based on these findings, ASQA is satisfied on reasonable grounds that Southern Academy did not provide or arrange for another person to provide all or part of the assessment necessary for you to achieve the learning outcomes or competencies required for the qualification(s) and/or statement(s) of attainment to be issued to you.

ASQA is notifying you that it **intends to cancel your qualification(s) and/or statement(s) of attainment**.

What you need to do next

ASQA invites you to provide a written response to this notice. Your response should include reference to and copies of any supporting documentation and relevant information that demonstrates Southern Academy provided you with training and assessment necessary for the qualification(s) and/or statement(s) of attainment Southern Academy issued to you.

If you have already supplied information to ASQA

On 6 November 2025, ASQA sought information from former students of Southern Academy about the training and/or assessment Southern Academy provided before issuing their qualification(s) and/or statement(s) of attainment.

If you responded to this request, **you should still respond to this notice**. You may provide further documentation and relevant information supporting any training and/or assessment Southern Academy provided to you.

ASQA will consider:

- any information you have already provided as part of your previous submission, and
- any additional information and evidence you submit in response to this notice.

Should you choose to provide a written response, it must be received by ASQA no later than **11:59 PM (AEDT) on 4 February 2026**. Please go to the [ASQA Portal](#) and select an option on the **Qualification Integrity** tile. Use your unique reference number as noted at the top of this letter when submitting your response and any supporting documentation and relevant information. Further information about relevant evidence can be found on ASQA's [website](#).

ASQA will consider your responses including the supporting documentation and relevant information you provide, when deciding whether or not to proceed with the cancellation of your qualification(s) and/or statement(s) of attainment.

If you do not respond by the time specified above, ASQA may, without further reference or notice to you, cancel your qualification(s) and/or statement(s) of attainment.

Should ASQA cancel your qualification(s) and/or statement(s) of attainment you will be advised of that decision and be required to return your certificate(s) to ASQA.

Further information

- Phone: 1300 701 801 or for calls outside of Australia +61 3 8613 3910 between 9am to 5pm (Australian local time) Monday-Friday
- Website: asqa.gov.au

Yours sincerely



Gregory Simmons
Acting Executive Director – Integrity & Compliance
7 January 2026

Annexure A

Qualifications – response required by 11:59pm AEDT 4 February 2026

Code	Title
BSB50320	Diploma of Human Resource Management
BSB60120	Advanced Diploma of Business
BSB80120	Graduate Diploma of Management (Learning)
CPP40421	Certificate IV in Cleaning
CPP41419	Certificate IV in Real Estate Practice
CPP51122	Diploma of Property (Agency Management)
FNS40222	Certificate IV in Accounting and Bookkeeping
FNS50322	Diploma of Finance and Mortgage Broking Management
HLT52021	Diploma of Remedial Massage
SHB30115	Certificate III in Beauty Services
SHB30315	Certificate III in Nail Technology
SHB30416	Certificate III in Hairdressing
SHB30516	Certificate III in Barbering
SHB40115	Certificate IV in Beauty Therapy
SHB40121	Certificate IV in Beauty Therapy
SHB50115	Diploma of Beauty Therapy
SHB50121	Diploma of Beauty Therapy
SHB50216	Diploma of Salon Management
SHB60118	Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction
SIS30321	Certificate III in Fitness
SIS40221	Certificate IV in Fitness
SIT30821	Certificate III in Commercial Cookery

Statements of Attainment – response required by 11:59pm AEDT 4 February 2026

Unit Code	Unit Name
BSBESB304	Determine resource requirements for new business ventures
BSBESB401	Research and develop business plans
BSBESB402	Establish legal and risk management requirements of new business ventures
BSBESB403	Plan finances for new business ventures
BSBESB404	Market new business ventures
BSBESB406	Establish operational strategies and procedures for new business ventures
BSBESB407	Manage finances for new business ventures
BSBFIN501	Manage budgets and financial plans
BSBHRM415	Coordinate recruitment and onboarding
BSBHRM528	Coordinate remuneration and employee benefits
BSBINN301	Promote innovation in a team environment
BSBMGT401	Show leadership in the workplace
BSBMGT406	Plan and monitor continuous improvement
BSBOPS203	Deliver a service to customers
BSBSMB304	Determine resource requirements for the micro business
BSBSMB403	Market the small business
BSBSMB404	Undertake small business planning
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBWOR502	Lead and manage team effectiveness
CPPREP4001	Prepare for professional practice in real estate
CPPREP4201	Appraise commercial property
CPPREP4202	Establish and maintain vendor and lessor relationships and networks
CPPREP4203	Complete commercial property sale
CPPREP4204	Establish commercial property lease
CPPREP4233	Manage lessee relationships - commercial
CPPREP4235	End commercial property lease
CPPREP4261	Appraise business for sale
CPPREP4264	Manage the sales process in business broking
CPPREP4503	Present at hearings in real estate
CPPREP4504	Deliver presentations to clients in real estate
CPPREP5001	Manage compliance in the property industry
CPPREP5002	Establish and monitor property industry trust account management practices
CPPREP5003	Manage ethical practice in the property industry
CPPREP5004	Manage a safe workplace in the property industry
CPPREP5005	Manage teams in the property industry
CPPREP5006	Manage operational finances in the property industry
CPPREP5008	Market the property agency
CPPREP5010	Manage customer service activities in the property industry
SHBBBOS001	Apply cosmetic tanning products
SHBBBOS002	Provide body massages
SHBBBOS003	Provide body treatments
SHBBBOS008	Provide body massages
SHBBBOS009	Provide aromatherapy massages
SHBBBOS010	Use reflexology relaxation techniques in beauty treatments
SHBBCCS001	Advise on beauty products and services

Unit Code	Unit Name
SHBBCCS002	Prepare personalised aromatic plant oil blends for beauty treatments
SHBBCCS005	Advise on beauty products and services
SHBBFAS001	Provide lash and brow services
SHBBFAS002	Provide facial treatments and skin care recommendations
SHBBFAS003	Provide specialised facial treatments
SHBBFAS004	Provide lash and brow services
SHBBFAS005	Provide facial treatments and skin care recommendations
SHBBFAS006	Provide specialised facial treatments
SHBBHRS001	Provide waxing services
SHBBHRS002	Provide female intimate waxing services
SHBBHRS004	Provide hair reduction treatments using electrical currents
SHBBHRS005	Identify and control safety risks for intense pulsed light and laser hair reduction treatments
SHBBHRS009	Provide intense pulsed light hair reduction treatments
SHBBHRS010	Provide waxing services
SHBBHRS011	Provide female intimate waxing services
SHBBINF001	Maintain infection control standards
SHBBINF002	Maintain infection control standards
SHBBMUP001	Apply eyelash extensions
SHBBMUP002	Design and apply make-up
SHBBMUP003	Design and apply make-up for photography
SHBBMUP004	Design and apply remedial camouflage make-up
SHBBMUP008	Apply eyelash extensions
SHBBMUP009	Design and apply make-up
SHBBNLS001	Provide manicure and pedicure services
SHBBNLS004	Apply nail art
SHBBNLS007	Provide manicure and pedicure services
SHBBNLS011	Use electric file equipment for nail services
SHBBRES001	Research and apply beauty industry information
SHBBRES003	Research and apply beauty industry information
SHBBSKS001	Pierce ear lobes
SHBBSKS002	Provide diathermy treatments
SHBBSKS003	Design and provide cosmetic tattooing
SHBBSKS004	Provide upper body piercings
SHBBSKS005	Provide micro-dermabrasion treatments
SHBBSPA007	Provide stone therapy massages
SHBBSSC001	Incorporate knowledge of skin structure and functions into beauty therapy
SHBBSSC002	Incorporate knowledge of body structures and functions into beauty therapy
SHBHCCS001	Plan hair services for special events
SHBHIND002	Research and use hairdressing industry information
SHBHREF002	Straighten and relax hair with chemical treatments
SHBXCCS001	Conduct salon financial transactions
SHBXCCS002	Provide salon services to clients
SHBXCCS005	Maintain health and wellbeing in a personal services setting
SHBXCCS006	Promote healthy nutritional options in a beauty therapy context
SHBXCCS007	Conduct salon financial transactions
SHBXCCS008	Provide salon services to clients
SHBXIND001	Comply with organisational requirements within a personal services environment

Unit Code	Unit Name
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXWHS001	Apply safe hygiene, health and work practices
SHBXWHS003	Apply safe hygiene, health and work practices
SIRRMER001	Produce visual merchandise displays
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SIRXSLS001	Sell to the retail customer
SITXFSA005	Use hygienic practices for food safety
SITXFSA006	Participate in safe food handling practices