



Australian Government
Australian Skills Quality Authority

ASQA

Your reference number: 2417/

Dear Recipient

Notification of intention to cancel a qualification issued to you by the former registered training organisation, Gills College Australia Pty Ltd 2417.

The Australian Skills Quality Authority (ASQA) is the National Vocational Education and Training (VET) Regulator.

As part of its regulatory activity, ASQA investigated the operations of Gills College Australia Pty Ltd (Gills College) and found the organisation to be critically non-compliant with its registration obligations.

As a result of this finding, ASQA has cancelled the registration of Gills College. The effective date of Gills College's cancellation as a registered training organisation (RTO) was 21 November 2024. That cancellation means that Gills College is no longer an RTO and not permitted to provide nationally recognised vocational education and training.

During the relevant period **7 January 2022 to 21 December 2023**, Gills College issued you **one or more** qualifications and/or statements of attainment from its scope of registration.

Gills College's records indicate you were issued qualification(s) and/or statement(s) of attainment during the relevant period (see Annexure A for Qualifications and Statements of Attainment).

A formal notice

This letter is formal written notice to you that ASQA

- (i) **intends to cancel**, under section 56(1)(a) of the *National Vocational Education and Training Regulator Act 2011* (the NVR Act) the above qualification(s) and/or statement(s) of attainment issued to you by Gills College for the reasons detailed below, and
- (ii) is providing you with an opportunity to respond before a final decision is made.

ASQA examined evidence provided by Gills College during the compliance investigation and found that throughout the relevant period, during which you undertook your assessment and/or training, Gills College **did not**:

- a) Implement a training and assessment strategy to enable each student to meet the requirements for each unit of competency in which they are enrolled.
- b) demonstrate that it has, for all of its scope of registration, and consistent with its training and assessment strategies, sufficient facilities, whether physical or virtual, and equipment to accommodate and support the number of learners undertaking the training and assessment at each delivery location.

- c) demonstrate it has a system in place to ensure all trainers and assessors have demonstrated and maintained vocational competencies at least to the level being delivered and assessed and current industry skills directly relevant to the training and assessment being provided. Across all its courses, the provider did not demonstrate that it ensures all trainers and assessors hold the required vocational competencies prior to training and assessment or holds industry currency. In some cases, the authenticity of certification submitted by the provider for its trainers and assessors was not supported by the available evidence.
- d) demonstrate it has implemented an assessment system that ensures assessment complies with the assessment requirements of the relevant training package and is conducted in accordance with the principles of assessment and the Rules of Evidence. Across all its courses, the provider did not demonstrate that it ensures all trainers and assessors hold the required vocational competencies prior to training and assessment or holds industry currency. In some cases, the authenticity of certification submitted by the provider for its trainers and assessors was not supported by the available evidence.
- e) conduct adequate assessment and ensure that only students who have fully demonstrated competence against all training package requirements have been issued with certification and captured consistent and accurate information about students and training outcomes. There was evidence:
 - i. students had been issued certification via recognised prior learning (RPL) although the provider denied having conducted any RPL assessment during the period of issuance
 - ii. students denied they had studied with the provider at all although the provider's student management system said it had issued certification to the students
 - iii. students completed qualifications via RPL and said they had not attended classes or undertaken a work placement, and were told by the provider it was not necessary to attend classes.

Based on these findings, ASQA is satisfied on reasonable grounds that Gills College did not provide or arrange for another person to provide all or part of the assessment necessary for you to achieve the learning outcomes or competencies required for the qualification(s) and/or statement(s) of attainment to be issued to you.

ASQA is notifying you that it intends to cancel your qualification(s) and/or statement(s) of attainment.

What you need to do next

ASQA invites you to provide a written response to this notice. Your response should include reference to and copies of any supporting documentation and relevant information that demonstrates Gills College provided you with training and assessment necessary for the qualification(s) and/or statement(s) of attainment Gills College issued to you.

Should you choose to provide a written response, it must be received by ASQA no later than **7:00 PM (AEDT) on 18 December 2025**. Please go to the [response form](#) and use your unique reference number as noted at the top of this letter, when submitting your response and any supporting documentation and relevant information. Further information about relevant evidence can be found on ASQA's [website](#).

ASQA will consider your response including the supporting documentation and relevant information you provide, when deciding whether or not to proceed with the cancellation of your qualification(s) and/or statement(s) of attainment.

If you do not respond by the time specified above, ASQA may, without further reference or notice to you, cancel your qualification(s) and/or statement(s) of attainment.

Should ASQA cancel your qualification(s) and/or statement(s) of attainment, you will be advised of that decision and be required to return your certificate(s) to ASQA.

Further information

- Phone: 1300 701 801 or for calls outside of Australia +61 3 8613 3910 between 9am to 5pm
- (Australian local time) Monday-Friday
- Website: asqa.gov.au

Yours sincerely,



Gregory Simmons
Acting Executive Director – Integrity and Compliance
4 December 2025

Annexure A

Qualifications – response required by 7:00 pm AEDT 18 December 2025

Code	Title
AUR30620	Certificate III in Light Vehicle Mechanical Technology
AUR40216	Certificate IV in Automotive Mechanical Diagnosis
CHC30121	Certificate III in Early Childhood Education and Care
CHC33015	Certificate III in Individual Support
CHC53315	Diploma of Mental Health

Statements of Attainment – response required by 7:00pm AEDT 18 December 2025

Unit Code	Unit Name
HLTAID011	Provide First Aid