

**Template**

Course owner rectification response summary

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| Application number | Application no. | Proposed course title | Course title. |

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| Course Owner response |
| Standard 9 – The course must not duplicate, by title or coverage, the outcomes of an endorsed Training Package qualification or skill set. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
| Click or tap here to enter text. |

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| Standard 10.1 A course must be based on an established industry, education, legislative enterprise or community need. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
| Click or tap here to enter text. |

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| Standard 10.2 A course must be based on nationally endorsed units of competency where these are available and where these are not available the course is based on:  (a) units of competency developed as part of the course in accordance with the unit of competency template; or  (b) where 10. 4 applies, modules.  Note: units of competency or modules are developed in consultation with, and validated by industry, enterprise, community and/or professional groups and documented in accordance with these Standards.  Standard 10.3 A course must include skills and knowledge components, expressed as:  (a) units of competency; or  (b) where subsection 10(4) applies, modules.  Standard 10.4 A course may only include modules in exceptional circumstances where the applicant can demonstrate the need for the module and why it is not possible to develop a unit of competency prior to commencing course development. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
| Click or tap here to enter text. |

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| **Standard 10.5 A course either leads to a:**   1. **VET qualification and have course outcomes that are consistent with the Australian Qualifications Framework qualification descriptor identified for the course; or** 2. VET Statement of Attainment (when course outcomes meet an identified industry, education, legislative, enterprise or community need but do not have the breadth and depth required for a VET qualification as stated in the Australian Qualifications Framework. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
| Click or tap here to enter text. |

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| Standard 10.6 A course identifies VET accredited courses identifies foundation skills relevant to the course outcomes. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.7 A course confirms recognition to be given to the course by licensing, regulatory, professional or industry bodies where applicable. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.8 A course must specify rules for the structure of the course. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.9 A course must identify exit points from the course which provide for vocational or educational outcomes where applicable. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.10 A course must provide information on educational pathways and articulation where applicable. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.11 A course must specify any entry requirements to the course and justify any explicit limitations to access. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.12 A course must specify course assessment strategies, which:  (a) are valid, reliable, flexible and fair;  (b) provide for the collection of evidence of competency that is sufficient, valid, authentic and current;  (c) are consistent with the assessment requirements in the relevant Training Package(s) where nationally endorsed units of competency are used;  (d) are consistent with the assessment requirement in the relevant VET accredited courses where units from an accredited course are used;  (e) ensure that workplace and regulatory requirements, where relevant, are met; and  (f) identify and justify any requirements for workplace and/or simulated assessment. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| Standard 10.13 A course must provide guidance on appropriate delivery modes, together with advice on limitations on course delivery modes and any requirements for work placements or on-the-job training. |
| *Example:*   * Non-compliance #1 – insert response   *Insert additional rows as required* |
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| Standard 10.14 A course must specify facilities and resources and the vocational competency requirements of trainers and assessors essential for the delivery of the course. Vocational competency must be considered on an industry-by-industry basis and with reference to the assessment requirements of the VET accredited course and assessment conditions of units of competency. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
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| **Standard 10.15 A course must incorporate and identify course monitoring and evaluation processes which ensure that:**   1. **the course content and outcomes are reviewed and remain current and relevant throughout the period of accreditation;** 2. **the VET regulator is informed of any proposed changes to the course (for example, changes to entry requirements, course structure, inclusion of training package units, or changes to core and elective units) and, if required, any relevant material is provided to the VET Regulator to enable it to determine whether the course remains current and continues to comply with these standards throughout the period of accreditation; and** 3. if the course is changed as a result of course monitoring and evaluation, any RTO that has been licensed or franchised to deliver the course is advised of the changes by the copyright owner. |
| *Example:*   * *Non-compliance #1 – insert response*   *Insert additional rows as required* |
| Click or tap here to enter text. |