



Safety Briefing

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For ASQA contractors and visitors

ASQA is committed to safeguarding the health and safety of employees, contractors and all other visitors under the Work Health and Safety Act 2011.

For your safety and the safety of others, please take a few moments to read this briefing.

General safety instructions:

- On arrival, please sign in to the visitor register available at reception
- Please take reasonable care of your own and other peoples' health and safety
- Please observe all safety signs and comply with reasonable safety directions provided by ASQA staff
- Violent, threatening and other unacceptable behaviour will not be tolerated
- Smoking, alcohol and illegal drugs are not permitted on ASQA's premises
- All hazards, incidents and injuries must be reported to an ASQA employee. Limited first aid treatment is available onsite.
- In an emergency, dial 000 for fire, police and ambulance services
- In the event of an evacuation, follow the directions of ASQA staff. Emergency evacuation information is located around the office.