

Fact sheet

Registering for revised training packages

Introduction

To ensure training packages are responsive to industry priorities for new and updated skills, they are monitored and reviewed during their endorsement period.

A review may lead to a qualification being superseded by:

- a new version of the qualification, or
- the endorsement of a new qualification altogether.

Often a review will result in the qualification being endorsed with a new national code, different to that of its predecessor.

Training package amendments that do not result in changes to national codes do not require any change to an RTO's scope of registration.

The [Standards for NVR Registered Training Organisations](#) require RTOs to manage their scope of registration to transition from superseded training packages within 12 months of their publication on the national register so that RTOs only deliver currently endorsed training packages. This ensures that wherever possible students undertake the current qualification so their future career pathways or opportunities for employment are not adversely affected.

What is the 'date of publication' of a training package or training package component?

- 'Component' refers to a qualification, unit of competency or skill set within a training package.
- The date of publication of a new or revised training package or component is the most recent 'release date' indicated in the training package's 'release history' on training.gov.au.
- The 12 month transition period commences from the date of publication of a new or revised training package (or component).
- An example of how the date of publication appears on training.gov.au is shown in [Figure 1](#).

Who is responsible for ensuring an RTO is aware of changes to training packages?

It is the responsibility of each RTO to monitor training packages relevant to its scope of registration and to identify when a qualification on scope has been revised and a new version published.

The national register, training.gov.au, has the capacity to notify users of changes to a training package through a subscription service. You can register to receive notifications by clicking on 'Notify me of changes' in the top right hand corner of the screen displaying information about the training package you are interested in.

- [Figure 2](#) shows the 'Notify me of changes' subscription option on training.gov.au.

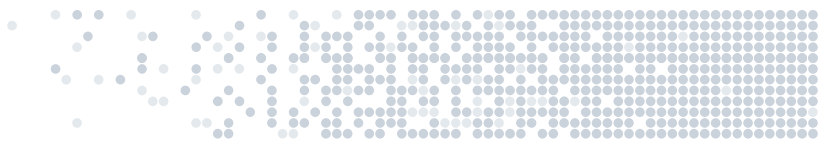


Figure 1: Date of publication of a training package as shown on www.training.gov.au

training.gov.au
A joint initiative of Australian State and Territory Governments

Australian Government

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Training package details

HLT07 - Health Training Package

Summary

Code: **HLT07**
Title: **Health Training Package**
Release: **4.0**
Release type: **NQC endorsement**
NQC endorsement date: **30/11/2006**
Release status: **Current**
Usage recommendation: **Current**
Delivery: [Find RTOs approved to deliver training products in this training package.](#)

Industry skills council

Organisation: **Community Services and Health Industry Skills Council**
Web address: <http://www.cshisc.com.au>
Address: Level 9, 46-56 Kippax Street
Surry Hills NSW 2010

You can download the entire Training package or just specific parts of the Training package by choosing from the options on this page. You can download individual units, qualifications or skills sets by selecting them in the lists below.

Please note – if you choose to download the entire Training Package, these contain a large number of pages and content. Users may experience significant delays when opening these documents. To minimise the processing time, in Microsoft Word the view default setting has been set to "outline."

Release history

Release	Status	Release date	Approval process	Download content
4.0	Current	3/09/2009	NQC process - (Endorsement date: 30/11/2006)	Word, 13.25 MB PDF, 67.64 MB

Figure 2: 'Notify me of changes' option on training.gov.au

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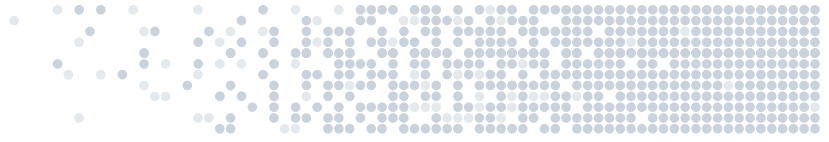
Training package details

FNS10 - Financial Services Training Package

Summary

Code: **FNS10**
Title: **Financial Services Training Package**
Release: **1.0**
Release type: **NQC endorsement**
NQC endorsement date: **8/07/2010**
Release status: **Current**
Usage recommendation: **Current**
Delivery: [Find RTOs approved to deliver training products in this training package.](#)

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How do I know if my RTO's scope of registration is affected by changes to a training package?

When amended training packages are endorsed, they must include sufficient information to help users understand the new package's relationship with its predecessor. The equivalence status of a qualification (or unit of competency) is shown according to the following categories:

- E = Equivalent—the vocational outcomes of old and new qualifications/units are equivalent.
- N = Not Equivalent—the vocational outcomes of old and new qualifications/units are not equivalent.

This example of an extract from a training package provides information about the equivalence of new qualifications to those in the superseded package, using these categories.

FNS10 Qualification	Related FNS04 Qualification	Comments	E/N
FNS10110 Certificate I in Financial Services	FNS10104 Certificate I in Financial Services	Revised packaging and meets new NQC requirements.	E
FNS30110 Certificate III in Financial Services	FNS30107 Certificate III in Financial Services	Outcomes not consistent with previous qualification. Now a generic entry level qualification with insurance streams in separate qualifications.	N

How do I get my RTO's scope of registration to include revised qualifications or units of competency?

Qualifications

Unlike some previous state or territory registering bodies, ASQA **does not automatically add** revised training package qualifications to an RTO's scope of registration.

Any change to the coding of a training package **qualification** is considered to be a change of 'scope of registration' as defined in the [National Vocational Education and Training Regulator Act 2011](#). An ASQA registered training organisation must apply to ASQA (and pay the associated fee) to change its scope of registration to include revised qualifications.

An RTO cannot deliver and/or assess revised qualifications unless:

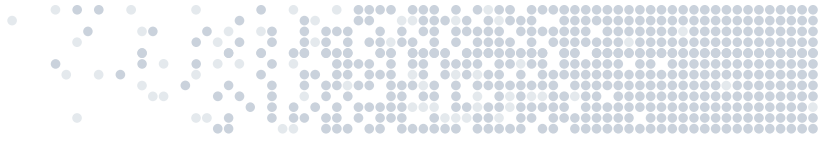
- it has applied to ASQA to include the qualifications on its scope of registration, and
- that application has been granted.

Note: In granting an application to change an RTO's scope of registration, ASQA may impose certain conditions on how the RTO may use the registration.

Units of competency

If an individual unit of competency is upgraded to a new version (e.g. from A to B) in its parent training package, an RTO with either a qualification which allows the unit's inclusion, or the superseded unit itself, on its scope is **not required** to apply to ASQA for the change to be made to its scope of registration.

ASQA will assume the RTO's awareness of the change and capacity to transition its own operations to deliver the new coded unit (and issue competency transcripts where relevant), without amending its scope of registration on training.gov.au. If an RTO with the unit explicitly referenced on its scope specifically requires that its scope on training.gov.au is updated to reflect the new version of the unit, the RTO must formally apply for the change and pay the applicable transition fee.



How do I apply?

ASQA’s application process differs depending upon whether or not the desired training package qualification/unit is considered ‘equivalent’ to a previous version on the RTO’s current scope.

To expedite application processing, RTOs are strongly advised to submit an application seeking to replace ‘equivalent’ qualifications on their scope **separately to any other application**.

Equivalent qualifications (E) An RTO with the previous qualification/course on its scope of registration can apply to ASQA to ‘transition’ to the revised qualification if: <ul style="list-style-type: none"> the training package mapping information indicates that a new qualification is equivalent (or delivers equivalent vocational outcomes) to a qualification in the previous version or to an accredited course. 	Not equivalent qualifications (N) An RTO with the previous qualification/course on its scope of registration is not eligible to apply to ‘transition’ to the new qualification if: <ul style="list-style-type: none"> the training package mapping information indicates that a new qualification supersedes a previous qualification, or replaces an accredited course, but is not equivalent.
<p><i>Application process—equivalent qualifications</i></p> <ol style="list-style-type: none"> Use the ‘Application to change RTO scope of registration’ on ASQAnet. Check the ‘Yes’ box in the ‘Transition’ field in section 2.1 of the application. Identify the qualification or accredited course currently on scope that the new qualification either supersedes or replaces. <p>ASQAnet does not require any additional evidence to be submitted with this type of application (unless the application is for a TAE10 qualification—refer to application).</p> <p>A reduced flat-rate application fee applies to any number of qualifications from a single training package submitted in the one application.</p> <p>ASQA will contact you if it identifies that your application for ‘transition’ registration of an equivalent qualification does not meet all necessary requirements.</p>	<p><i>Application process—not equivalent qualifications</i></p> <ol style="list-style-type: none"> Use the ‘Application to change RTO scope of registration’ form on ASQAnet. Check the ‘No’ box in the ‘Transition’ field in section 2.1 of the application form. <p>ASQAnet will require additional evidentiary material to be attached with this application in section 3.</p> <p>The regular fee that applies to changing an RTO’s scope of registration applies to such applications.</p>

Questions about registering for revised training packages?

If you have questions about registering for revised training packages, email enquiries@asqa.gov.au or call the **ASQA info line** on **1300 701 801**.